



South Milwaukee Public Library

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Robert M. Pfeiffer, Director

SOUTH MILWAUKEE PUBLIC LIBRARY

BOARD OF TRUSTEES

MAY REGULAR MEETING

Tuesday, May 25, 2010

Second Floor Board Room

AGENDA

7:00 p.m. Finance Committee meeting to approve monthly bills.

1. Renewal of the CD.

7:30 p.m. **ROLL CALL**

Introduce Allen Wegner, the new Board member

A report by Ms. Wendi Unger of Virchow, Krause & Company on the Library's 2009 audit

DELETIONS TO THE AGENDA

APPROVAL OF THE MINUTES from the April 27, 2010

ATTACHMENT A

APPROVAL OF THE ACCOUNTS PAYABLE for May 25, 2010

1. Approval of the Stosick account Expenditures
2. Approval of the Gift account Expenditures
3. Approval of the Lost & Paid account Expenditures
4. Approval of the Friends account Expenditures
5. Approval of the Building account Expenditures
6. Approval of the Copy Machine account Expenditures

PUBLIC COMMENT

DIRECTOR'S REPORT

ATTACHMENT B

COMMITTEE REPORTS

1. Milwaukee County Federated Library System Board report.
2. Library Directors Advisory Committee report by the Director
3. Foundation report by Trustee Andrew.

CORRESPONDENCE

1. Letter from City Attorney Murphy regarding open meeting laws. Copies will be mailed out with the agenda.

INFORMATION

1. The April circulation report is attached. **ATTACHMENT C**
2. The Friends Monday morning book sale on May 3TH made \$121.50. The next sale will be in September.
3. The "Holds Not Picked Up" report is attached **ATTACHMENT. D**
4. A total of 475 people used the Internet in the adult department and 24 children in the youth department.
5. The flyer for the summer reading program is at the printers. Copies will be handed out at the Board meeting.
6. A new list of Boards and Commissions will be handed out at the meeting.

PROUD PAST.....PROMISING FUTURE

7. The Board President will appoint a nominating committee to select officers for the 2010-2011 year. Elections will be in June. New officers take office on July 1.
8. Per the member agreement, the System sent us a list of computer equipment that belongs to the System that is on our rack in the basement.
9. A new list of Council committees and elected officials will be handed out at the meeting.
10. The EBSCO database usage report is attached. **ATTACHMENT E**
11. The Ancestry Library database report is attached **ATTACHMENT F**
12. An article has been submitted for the summer guide. **ATTACHMENT G**
13. We had an estimated 65 people for the children's author/illustrator program on May 11, 2010
14. With the change in the delivery schedule we are now able to start adult reference/Internet service at 12 noon instead of 12:30.
15. The South Milwaukee Lions will donate \$500 for landscaping in front of the library.
16. The Director has sent a letter to Representative Moore inquiring about federal funding for the replacement of the power unit on the elevator.
17. Memo from the System Director regarding Milwaukee Public Library **ATTACHMENT H.**
18. The Director will give a report on the maintenance of the air conditioning unit and furnace.
19. The Director will report on a bike race to be held on Tuesday, July 20 and its possible impact on library service.
20. Effective May 17, 2010 donations to the Library Foundation may be made online using the e-commerce **ATTACHMENT I**
21. A new Library Board list will be handed out at the meeting.

ACTION

1. Motion to accept and place on file the 2009 Library audit. Copies were distributed earlier.
2. Motion to accept a donation of \$1,500 from the South Milwaukee Public Library Foundation for the summer reading program
3. Motion to accept a donation of \$100 from the First Credit Union for the summer reading program.
4. Motion to accept a donation of \$30 from Ellen Alexander for the subscription to National Geographic
5. Approval to renew the CD as recommended by the Finance Committee. It becomes due on June 5, 2010

SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

ADJOURN

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through interpreter or other auxiliary aids. To request this service contact the Library Director at 768-8195 or in writing to Library Director, South Milwaukee Public Library, 1907 10th Avenue, South Milwaukee, WI 53172.

Next Scheduled Board meeting will be Tuesday, June 22, 2010. Please notify the Director if you are unable to attend.

Cc: Board, Milwaukee Journal/Sentinel, Common Council Liaison, City Hall, City Administrator, Mayor posting, file.