



# South Milwaukee Public Library

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**Robert M. Pfeiffer, Director**

**SOUTH MILWAUKEE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
REGULAR MEETING  
Tuesday, August 24, 2010  
Second Floor Board Room  
NOTE CHANGE IN MEETING TIMES**

**AGENDA**

6:15 PM Finance Committee meeting to approve monthly bills.

6:30 PM **ROLL CALL**

**DELETIONS TO THE AGENDA**

**APPROVAL OF THE MINUTES** from the July 27, 2010 meeting.

**ATTACHMENT A**

**APPROVAL OF THE ACCOUNTS PAYABLE** for August 24, 2010.

1. Approval of the Stosick Account Expenditures
2. Approval of the Gift Fund Expenditures
3. Approval of the Lost & Paid Fund Expenditures
4. Approval of the Friends Account Expenditures
5. Approval of the Building Fund Expenditures
6. Approval of the Copy Machine Expenditures

**PUBLIC COMMENT**

**DIRECTOR'S REPORT**

**ATTACHMENT B**

**COMMITTEE REPORTS**

1. Milwaukee County Federated Library System Board report.
2. Library Directors Advisory Committee report by the Director
3. Foundation report by Trustee Andrew.

**CORRESPONDENCE**

**INFORMATION**

1. A new Board list with committee assignments will be handed out at the meeting
2. The hold's not picked up report is attached. **ATTACHMENT C**
3. A total of 491 people used the adult Internet stations and 42 children used the Internet in the Youth Department.

**PROUD PAST.....PROMISING FUTURE**

4. The circulation report for July is attached. **ATTACHMENT D**
5. A revised Board calendar will be handed out at the meeting
6. A revised staff list will be handed out at the meeting
7. The EBSCO Database usage report is attached for the Boards information. **ATTACHMENT E**
8. No one used the Ancestry Library Edition database in July.
9. The Youth Librarian's report on the 2009 summer reading program is attached. **ATTACHMENT F**
10. Attached is a news release regarding the Wisconsin State Supreme Courts decision on personal e-mails on company computers. **ATTACHMENT G**
11. The System issues a list each year of equipment available for public use. **ATTACHMENT H**
12. Assistant State Superintendent Grobschmidt is retiring on September 10<sup>th</sup>.
13. The per circulation cost this year is \$3.27. Last year it was \$2.99 and in 2009 it was \$2.74.
14. The old sign that had been in front of the library before remodeling and could not be used was sold for scrap for \$25.
15. The Director has submitted the paperwork for the Strong Fund litigation. The Director will give a report.
16. We have been notified that with the 2011 release of millennium software, the character based dumb terminals will no longer be supported. Everything will be web based.
17. The Director will give a brief report on the 2011 budget.

#### ACTION

1. Motion to approve the grant application to the Bucyrus Foundation in the amount of \$1,500 for the 2010 summer reading program.
2. Motion to accept a check from the Milwaukee County Federated Library System in the amount of \$356.90 for fines paid on e-commerce
3. Motion to accept a check from Mr. and Mrs. Patrick Sobocinski in the amount of \$50 to purchase books in the memory of Jewel Heise.
4. Motion to approve the 2010 revolving fund request in the amount of \$3,700 to replace three computers. The Director will give a report.
5. Discussion and possible motion on the vacant maintenance position
6. Discussion and possible motion on the 2011 budget.
7. Motion to approve the Director and Youth Services Librarian to attend the 2010 WLA conference with mileage only to be reimbursed.

#### SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

#### ADJOURN

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through interpreter or other auxiliary aids. To request this service contact the Library Director at 768-8195 or in writing to Library Director, South Milwaukee Public Library, 1907 10<sup>th</sup> Avenue, South Milwaukee, WI 53172.

Next scheduled meeting of the Board will be on September 28, 2010. Please notify the Director if you are unable to attend.

Cc: Board, Community Newspapers, Milwaukee Journal/Sentinel, Common Council Liaison, City Hall, City Administrator, Mayor, posting, file.