



# South Milwaukee Public Library

1907 10<sup>th</sup> Avenue, South Milwaukee, WI 53172

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**Robert M. Pfeiffer, Director**

## SOUTH MILWAUKEE PUBLIC LIBRARY

### BOARD OF TRUSTEES

### REGULAR MEETING

Tuesday, June 22, 2010

Second Floor Board Room

### AGENDA

7:00 PM

Finance Committee meeting to approve the following:

1. Approval of the June bills
2. Approval of the revised financial statements from January to May to reflect the transfer of \$16,000 to the appropriation line.

7:30 PM

### ROLL CALL

### DELETIONS TO THE AGENDA

APPROVAL OF THE MINUTES from the May 25, 2010 meeting

ATTACHMENT A

APPROVAL OF THE ACCOUNTS PAYABLE for June 22, 2010

APPROVAL OF THE REVISED MONTHLY FINANCIAL STATEMENTS FROM JANUARY TO MAY.

- Approval of the Stosick Account Expenditures
- Approval of the Gift Fund Expenditures
- Approval of the Lost & Paid Fund Expenditures
- Approval of the Friends Account Expenditures
- Approval of the Building Fund Expenditures
- Approval of the Copy Machine Expenditures

### PUBLIC COMMENT

### DIRECTOR'S REPORT

ATTACHMENT B

### COMMITTEE REPORTS

1. Milwaukee County Federated Library System Board.
2. Library Directors Advisory Committee report by the Director
3. Foundation report by Trustee Andrew.

### CORRESPONDENCE

None

### INFORMATION

1. The circulation report for May, 2010 is attached.
2. The report on items reserved and not picked up is attached.
3. The EBSCO database usage report is attached.
4. The Ancestry Library edition report is attached
5. A total of 394 adults and 16 Children used the Internet in the month of May.
6. The Library will be participating in the Police Department's Night Out program in August
7. The summer reading program began on Monday, June 14<sup>th</sup>.

ATTACHMENT C

ATTACHMENT D

ATTACHMENT E

ATTACHMENT F

**PROUD PAST.....PROMISING FUTURE**

8. Our auditor, Wendi Unger, was promoted to being a partner with Baker Tilly Virchow Krause. A letter was sent congratulating her.
9. Letters were sent to Senator Plale and Representative Honadel requesting that they urge the Department of Administration to act on extending their contract with the Wisconsin BadgerNet Alliance.
10. An ad has been placed in the summer guide advertising the summer reading program, book sales and wine tasting.
11. The South Milwaukee Lions Club donated \$500 and provided the labor to redo the landscape in front of the library. The Friends purchased the red bark.
12. The Library will be participating in the evening on the avenue, July 22, 2010 from 4-9 PM.

#### **ACTION**

1. Election of new officers for the 2009-2010 year. A report by the Nominating Committee will be given. The term begins July 1.
2. Motion to accept a check in the amount of \$50 from PyraMax Bank for the summer reading program.
3. Motion to accept a check in the amount of \$50 from Susan Schultz in memory of Sophie Firer.
4. Motion to accept a check in the amount of \$69.15 from Pick N Save's "We care" program.
5. Motion to accept receive a check in the amount of \$813.85 from the System for payment of fines and lost material through the e-commerce program.
6. Motion to increase the maximum fine from \$5 to \$8. The Director will give a report.
7. Motion to approve the purchase of a new bike rack not to exceed \$250. Funds to come from the gift building fund.

#### **SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW**

#### **ADJOURN**

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through interpreter or other auxiliary aids. To request this service contact the Library Director at 768-8195 or in writing to Library Director, South Milwaukee Public Library, 1907 10<sup>th</sup> Avenue, South Milwaukee, WI 53172.

*Next scheduled meeting of the Board will be on Tuesday, July 27, 2010.* Please notify the Director if you are unable to attend.

Cc: Board, Voice Graphic, Milwaukee Journal/Sentinel, Common Council Liaison, City Hall, City Administrator, Mayor, posting, file.